

# ADELAIDE COLLEGE OF DIVINITY INCORPORATED

## CONSTITUTION

### 1. Name and Emblem

- 1.1 The name of the Association is Adelaide College of Divinity Incorporated.
- 1.2 The emblem of the College shall be a pointed ellipse, bearing a Latin or Passion Cross above an Australian Piping Shrike displayed and standing on a staff (from the State Badge of South Australia), and having below it a scroll bearing the words "Adelaide College of Divinity Inc". A copy of the emblem as approved by the Council shall be held in the custody of the Executive Officer, and shall be used, depicted and displayed only in such manner and under such conditions as the Council shall approve.

### 2. Definitions

For the purposes of this Constitution, the following definitions shall apply:

'ACD' or 'College', as the context dictates, means the Adelaide College of Divinity Incorporated;

'Associate Member' means the institutions approved by Council as such in accordance with clause 5;

'Constituent Member' means the institutions as are admitted to membership in accordance with clause 5;

'the Act' means the Associations Incorporation Act;

'Student' means a person enrolled as a student in an approved course of study conducted by the College.

### 3. Objects

The College exists to:

- 3.1 award or arrange the award of such degrees, diplomas and certificates in theology, ministry and related disciplines as may from time to time be determined by the College;
- 3.2 arrange such cooperation between the Constituent Members, such as joint teaching operations, as may from time to time be agreed upon; and
- 3.3 facilitate scholarship and research in theology, ministry and related disciplines in an ecumenical context.

### 4. Powers

For the purpose of carrying out its objects the College shall have all the powers conferred by Section 25 of the Act save and except for such modifications and exclusions as are specified in this Constitution.

### 5. Members

- 5.1 Membership of the College shall consist of the Constituent Members and the Associate Members as approved by Council and such other Constituent Members as are admitted and Associate Members as are approved from time to time in accordance with this Constitution.

## 5.2 Admission of Constituent Members

- (a) A Constituent Member is an institution which commits to significant financial support for the College.
- (b) Institutions may apply in writing to be admitted as a Constituent Member of the College.
- (c) Not less than four months' notice in writing of any application for admission shall be given by the College to each of the then Constituent Members.
- (d) During such period of notice any Constituent Member may by notice in writing to the College object to the admission of the applicant institution as a Constituent Member of the College.
- (e) The Council may admit the applicant to membership of the College as a Constituent Member by a resolution passed at a meeting of the Council by a majority of three-fourths of those present at that meeting; provided that if notice of objection is given by any Constituent Members in accordance with the provisions of clause 5.2 (d) and which shall not have been withdrawn at or before the meeting of the Council at which a resolution for admission is to be proposed in accordance with this paragraph, the applicant shall not be admitted to membership of the College as a Constituent Member.

## 5.3 Withdrawal of Constituent Members

- (a) A Constituent Member intending to withdraw from membership of the College shall give twelve (12) months' notice of that intention to the other Constituent Members and to the Council, during which time the Constituent Member having given notice of withdrawal will continue to act in the best interests of the College.
- (b) Upon the expiration of that period of notice, unless the notice shall have been withdrawn, that Constituent Member shall thereupon cease to be a Constituent Member of the College.
- (c) The financial assets of the College will remain with the College in the event that a Constituent Member withdraws from the College.

## 5.4 Associate Members

- (a) An Associate Member is an institution which is associated with the College for registration purposes but which does not commit to significant financial support for the College.
- (b) Institutions may apply in writing to become Associate Members of the College.
- (c) Every application for Associate Membership shall be submitted to the next following meeting of the Council. The Council shall consider such application and shall either at that meeting or at a subsequent meeting approve or reject the applicant for Associate Membership.
- (d) Associate Members shall have a collective right to one representative on the Council, such representative to serve for a one (1) year term, with each Associate Member having the right to select the representative on a rotating basis annually, in a manner and form as from time to time stipulated by the Council..
- (e) Associate Members shall have such other rights and privileges as the Council may from time to time determine.
- (f) An Associate Member intending to withdraw from membership of the College shall give six months' notice in writing to Constituent Members and the Council. Upon the expiration of that period of notice, unless the notice shall have been withdrawn, that Associate Member shall thereupon cease to be an Associate Member of the College.

## **6. The Council**

- 6.1 The College shall be governed by a Council.
- 6.2 In addition to any powers and authorities conferred by this Constitution, the Council may exercise all such powers and do all such things as are within the objects of the College, and are not by the Act or by these rules required to be done by the College in general meeting.
- 6.3 The Council has the management and control of the funds and other property of the College.
- 6.4 The Council shall have authority to interpret the meaning of this Constitution and any other matter relating to the affairs of the College on which the Constitution is silent.
- 6.5 The Council has the following as its primary responsibilities:
- (a) appointing and monitoring the performance of an Executive Officer of the College;
  - (b) ensuring that its processes are carried out in accordance with this Constitution;
  - (c) approving the mission and strategic direction of the College, and its annual budget and business plan;
  - (d) appointing an external auditor;
  - (e) overseeing and reviewing the management of the College and its performance as a tertiary education institution;
  - (f) establishing policy and procedural principles for the operation of the College consistent with legal requirements and community expectations;
  - (g) approving and monitoring systems of control and accountability of the College including those required to maintain a general overview of any entity controlled by the College in accordance with section 50AA of the Corporations Act;
  - (h) overseeing and monitoring the assessment and management of risk across the College, including commercial undertakings;
  - (i) overseeing and monitoring the academic activities of the College, including, but not limited to, from time to time:
    - (i) specifying the academic awards to be offered by the College;
    - (ii) establishing the rules and syllabi applicable to academic awards so as to define the course of studies to be undertaken for each award of the college;
    - (iii) establishing the grades which may be used in academic awards;
    - (iv) prescribing the date by which students who wish to commence a course of study for any academic award shall apply for admission to that course of study;
    - (v) having regard to the resources of the College with respect to staffing, accommodation and facilities available for teaching, placing limitations on the numbers of students to be admitted to and who may enrol in any course of study for any academic award; and
    - (vi) prescribing a date by which students shall enrol;
  - (j) approving any significant commercial activities of the College;
  - (k) determining levies or fees to be paid by Constituent Members and/or by Associate Members, or by students and may approve such other means of financing the operations of the College as it deems appropriate;

- (m) unless determined otherwise by the Council, the Executive Officer shall be the treasurer of the College;
  - (n) determinations relating to any matter within its responsibility, such determinations shall remain in force until rescinded, amended or replaced, and such determinations may be published, in the Handbook or otherwise, at the discretion of the Executive Officer or by direction of the Council.
- 6.6 The Council shall in all matters endeavour to advance the interests of the College.
- 6.7 The Council shall consist of:
- (a) the Chair of Academic Board;
  - (b) the Executive Officer;
  - (c) two persons appointed by each Constituent Member, one of whom shall be the principal officer of that Constituent Member;
  - (d) one person appointed collectively by the Associate Members, as required by clause 5.4 (d);
  - (e) at least four persons appointed by the Council who shall be neither enrolled as a student nor employed by the College or by a Constituent Member, one of whom shall be elected as Chairperson of the Council;
  - (f) the Council shall have the power to co-opt and appoint no more than two persons with specific qualifications or expertise.
  - (g) a student member elected in a manner and form as from time to time determined by the Council.
- 6.8 Of the persons appointed under clauses 6.7(e) and 6.7(f) there shall be:
- (a) at least one person with financial expertise at a senior level; and
  - (b) at least two persons from denominations not represented by the majority of Council members; and
  - (c) at least one person with senior experience in higher education institutions.
- 6.9 At least half the members of the Council shall be persons who are neither enrolled as a student nor employed by the College or by a Constituent Member or by an Associate Member.
- 6.10 The persons appointed by each Constituent Member and collectively by the Associate Members under clause 6.7(c) and 6.7(d) respectively:
- (a) shall be appointed for a three (3) year term which may be renewed;
  - (b) in relation to appointees who are not principal officers, may be substituted by another appointee nominated in writing by the Constituent Member or by the Associate Members collectively;
  - (c) may be represented in his or her absence by an alternate appointed by the Constituent Member or by the Associate Members collectively whom that person represents, and that alternate, whilst attending a meeting of the Council as such alternate shall have all the powers and duties of a member of the Council.
- 6.11 The persons appointed by under clauses 6.7(d) and 6.7(e) shall have a term of office of three years which may be renewed unless the Council determines a different term of office.
- 6.12 The office of a Council member shall become vacant if a Council member:
- (a) is disqualified from being a Council member by the Act;
  - (b) is permanently incapacitated by ill health;

- (c) is absent without apology from more than two consecutive meetings;
- (d) is no longer the duly appointed representative of a Constituent Member or of an Associate Member;
- (e) resigns in writing to the Council.

6.13 On the office of a member of the Council becoming vacant, a person must be appointed to the vacant office in accordance with this Constitution.

6.14 A person appointed to fill a casual vacancy in the membership of the Council holds office for the balance of the term of his or her predecessor.

## **7. Chairperson of the Council**

7.1 The Council shall elect a Chairperson from those persons appointed under clause 6.7(e) and agreed to by the Constituent Members for a three-year term.

7.2 A Student or an employee of the College or of a Constituent Member of the College is not eligible for election as Chairperson.

7.3 The Chairperson is responsible for the conduct of Council meetings, and for this purpose must give members a reasonable opportunity to make comments and ask questions (including to the auditor (if any)).

## **8. Delegation**

8.1 The Council may by resolution delegate all or any of its powers, authorities, duties and functions, other than:

- (a) the power to make regulations; and
- (b) this power of delegation

to the Executive Officer, any of the members of a committee appointed by the Council, a member of the Council, a member of the Academic Board, a person employed by the College or a person employed by a Constituent Member or by an Associate Member.

8.2 The provisions of clause 8.1 applies *mutatis mutandis* to the Academic Board.

## **9. Proceedings of the Council**

### **9.1 Proceedings of the Council and General Meetings**

9.1 The Council shall normally meet four times in each year (one meeting being the annual meeting) and at such other times as may be arranged by the Chairperson or the Executive Officer.

9.2 Questions arising at any meeting of the Council shall be decided by a majority of votes. The Chairperson shall have both a deliberative and a casting vote.

9.3 A quorum at meetings of the Council shall be one half of the members thereof plus one.

9.4 In the absence of the Chairperson from any meeting the Council shall choose some other of its members who are persons appointed under clause 6.7(e) to be the chairperson for that meeting.

9.5 Any casual vacancy in the office of Chairperson or seal holder shall be filled by the next succeeding meeting of the Council.

9.6 The provisions of clause 9 applies *mutatis mutandis* to general meetings.

## **10. Minutes**

- 10.1 Proper minutes of all proceedings of the Council and of meetings of members shall be kept.
- 10.2 The minutes kept pursuant to clause 10.1 shall be presented to be confirmed by the Council or the members (as the case may be) at a subsequent meeting and signed by the chairperson of that meeting.
- 10.3 The provisions of clauses 10.1 and 10.2 apply *mutatis mutandis* to the Academic Board.

## **11. Annual and special meetings**

- 11.1 The Council shall call an annual meeting in accordance with this Constitution.
- 11.2 The annual meeting shall be held within five months after the end of its financial year.
- 11.3 If a written request is received from not less than three members of the Council a special meeting of the Council shall be called by the executive officer by giving to the members of the Council not less than fourteen days' notice in writing of that meeting.
- 11.4 At least fourteen days' notice of any annual or special meeting shall be given to members. The notice shall set out where and when the meeting will be held, and particulars of the nature and order of the business to be transacted at the meeting.

## **12. The Academic Board**

- 12.1 There shall be an Academic Board responsible to the Council for:
  - (a) oversight of courses of study and other academic matters of the College;
  - (b) providing advice to the Council on courses of study and other academic matters of the College.
- 12.2 The Academic Board shall consist of:
  - a) The Chairperson appointed by ACD Council
  - b) The Executive Officer
  - c) The Principal of each constituent member college
  - d) The Academic Dean
  - e) The Postgraduate Course Coordinator
  - f) Three external persons with higher education experience appointed by the Academic Board
  - g) One student enrolled in an ACD course
  - h) The Board shall have the power to coopt up to two persons with specific qualifications or expertise.
- 12.3. The Council shall, on the appointment of members of the Academic Board pursuant to clause 12.2, send to the Executive Officer a certificate in writing stating that such person has been appointed, and such certificate shall be conclusive evidence of the appointment.
- 12.4 The Academic Board shall elect a Chairperson from those persons appointed under clause 12.2(a) for a three-year term, renewable.
- 12.5 The Academic Board may authorise an Executive Committee, and/or the Chairperson of Academic Board, and/or the Executive Officer to act on behalf of the Academic Board in any matter between meetings of the Academic Board. Any decisions or

actions taken by the Executive Committee, and/or the Chairperson, and/or the Executive Officer under this authority shall be reported to the next meeting of the Academic Board.

- 12.6 The Academic Board has responsibility for all academic matters whatsoever, relating to the offering of academic awards by the ACD, including, but not limited to:
- (a) the areas of study in the College, for the purposes of clause 13.1;
  - (b) the recognition of teachers as qualified to teach in approved ACD academic awards;
  - (c) appointing, for each area of study for ACD academic awards, a convener;
  - (d) establishing, for each area of study for ACD academic awards, a committee consisting of those teachers who teach topics in the area of study pursuant to clause 12.6 (b), (c), and (d); and
  - (e) establishing the authority and responsibilities of the area of study conveners and area of study committees pursuant to clause 12.6 (c) and (d), which shall include making recommendations to the Council on the syllabi for topics in their respective areas.
- 12.7 The Academic Board may make determinations relating to any matter within its responsibility and such determination shall remain in force until rescinded, amended or replaced. Such determinations may be published, in the Handbook or otherwise, at the discretion of the Executive Officer or by direction of the Academic Board.

### **13. Committees**

- 13.1 There shall be an Area of Study Committee, who shall report to the Examination Committee established pursuant to clause 13.2, on the performance of each student enrolled for the topic.
- 13.2 There shall be an Examination Committee for all higher education awards, comprising the course coordinators, the Executive Officer, and a representative appointed by each area of study established by the Area of Study Committee pursuant to clause 13.1. The Examination Committee shall have the following duties:
- (a) to determine the results obtained by students in each topic or course, taking into account the results of examinations and other forms of assessment; and
  - (b) to determine, in the case of any students who fail to pass a topic, what further work and examinations (if any) the student must complete satisfactorily before being granted a passing grade in that topic;
  - (c) to determine what restrictions (if any) should be placed on a student's future program of study.
- 13.3 The Council may establish such committees as it may from time to time determine in accordance with such specifications as it may fix.
- 13.4 Each committee established pursuant to clause 13.3 shall report to the Council.
- 13.5 The members of such committees established pursuant to 13.3 may, but need not be members of the Council.
- 13.6 The provisions of clauses 13.3-13.5 apply *mutatis mutandis* to the establishment of committees by the Academic Board which shall report to the Academic Board.
- 13.7 If any members of any committees or boards shall cease to hold the office or qualification by virtue of which they were appointed to the committee or board, they shall *ipso facto* cease to be members of the committees or boards.

- 13.8 When the place of an appointed member of a committee or board becomes vacant by reason of death, resignation or otherwise, the body or person by whom such appointment was made shall appoint another person to serve the remainder of the term of office of the person.
- 13.9 All proceedings of any committee or board shall be minuted and permanently recorded.
- 13.10 Each committee or board shall determine the manner in which its proceedings shall be conducted.

#### **14. Regulations**

- 14.1 The Council from time to time may make, vary and revoke such regulations governing the affairs of the College not inconsistent with its Constitution as it may from time to time deem necessary.
- 14.2 The provisions of clause 14.1 applies *mutatis mutandis* to the Academic Board.

#### **15. The Seal**

- 15.1 The College shall have a Common Seal which shall be in the custody of the Executive Officer and shall be affixed by any two seal holders upon the authority of a resolution of the Council.
- 15.2 The seal holders shall be the Chairperson of Council and the Executive Officer and two other members of the Council appointed by the Council.

#### **16. The Executive Officer and staff**

- 16.1 The Council shall appoint an Executive Officer.
- 16.2 The Council shall agree to the term and conditions of office and remuneration of the Executive Officer and shall ensure the provision of administrative facilities.
- 16.3 The Executive Officer is responsible to the Council for the management and administration of the College and shall act as executive officer of the Council.
- 16.4 The Executive Officer shall be the Public Officer of the College unless the Council shall resolve to appoint some other person as the Public Officer.
- 16.5 The Council shall provide for staff to ensure the proper and efficient operation of the College.
- 16.6 The Council shall determine an appropriate structure for the provision of staff services.

#### **17. Indemnity**

Every member of the Council, the Academic Board, other committee or officer of the College shall be indemnified out of the assets of the College against any liability incurred by that person acting on behalf of the College or in the capacity of officer in defending any proceedings whether civil or criminal in which judgement is given in favour of that person or in which that person is acquitted. The College shall hold insurance to indemnify every member of the Council, the Academic Board, other committee or officer for this purpose.

#### **18. Financial Management**

- 18.1 The financial year of the College shall be a period of 12 months commencing on 1 January and ending on 31 December of each year.
- 18.2 The College shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the College in accordance with the Act.
- 18.3 The accounts, together with the auditor's report on the accounts, the Council's statement and the Council's report, shall be laid before the Council at the annual meeting, and thereafter shall be made available to the Constituent Members.
- 18.4 The annual (periodic) return, if required, shall be lodged as required by the Act and be accompanied by such documents as are required by the Act.
- 18.5 The income and capital of the College shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed directly or indirectly to members or their associates except as bona fide remuneration of a Constituent Member for services rendered or expenses incurred on behalf of the College.
- 18.6 The Council may from time to time determine levies or fees to be paid by constituent or Associate Member colleges or students and may approve such other means of financing the operations of the College as it deems appropriate.
- 18.7 Unless determined otherwise by the Council, the Executive Officer shall be the treasurer of the College.

## **19. Alterations to Constitution**

- 19.1 This Constitution may be altered by a resolution approved by a majority of not less than three-fourths of those present at a meeting of the Council provided that notice in writing of the proposed alteration has been given to all members of the Council not less than three months prior to the meeting at which the proposed alteration will be considered.
- 19.2 Prior to the Council considering any proposed alteration to this Constitution not less than three months' notice in writing of any proposed alteration shall be given to each of the Constituent Members.
- 19.3 Any Constituent Member may during the said period of three months by notice in writing to the College object to the proposed alteration, and if any such objection is so made the proposed alteration shall not be approved by the Council.
- 19.4 The alteration shall be registered as required by the Act.
- 19.5 The registered Constitution shall bind the College and every member to the same extent as if they have respectively signed and sealed them, and agreed to be bound by all of the provisions thereof.
- 19.6 The College is deemed to be the same body after as before any alterations to its Constitution in accordance with this Constitution.

## **20. Winding up**

- 20.1 The College will be dissolved by resolution of the Council at a meeting of which notice to that effect has been given in writing to each of the Constituent Members and the members of the Council four months prior to that meeting and provided that—
  - (a) any such resolution is approved by not less than three-fourths of those present at that meeting; and

- (b) no objection in writing has been received from any Constituent Member during the said period of four months.
- 20.2 In the event of the College being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another fund, authority or institution which has similar purposes which is not carried on for the profit or gain of its individual members.

## **Regulations for the Conferral of Academic Awards**

### **1. Academic Awards**

- 1.1** The academic awards offered by the College shall be those specified in Schedule I to these Regulations.
- 1.2** The grades which may be used in ACD academic awards are those which appear in Schedule II to these Regulations.
- 1.3** Unless a student provides reasons considered satisfactory by the Examination Committee, that student will be deemed to have failed a topic if the student withdraws from enrolment in that topic after two-thirds of the duration of the teaching period for that topic.
- 1.4** Where there are topics which are common to more than one course of study, credit for any such topics in which a student has been granted a passing grade whilst in one course of studies may be transferred to another course of studies in which the student subsequently enrolls, provided that the topics may be counted towards fulfilment of the requirements of one course of study only.
- 1.5** In addition to complying with these regulations, students enrolling for courses of study at Flinders University must also comply with the enrolment requirements of that University.
- 1.6** Students who enrol for an academic award shall be subject to the Constitution and these Regulations and any rules of a course of study whilst they remain enrolled as students.
- 1.7** An ACD academic award may be conferred upon a student if that student has fulfilled all the conditions prescribed by these Regulations and the Rules appropriate to that award.
- 1.8** A student eligible for an academic award shall be presented by the Executive Officer to the President at a ceremony for the purpose at such time and place as the Council shall determine. Provided that the President may appoint a substitute for himself or the Executive Officer, and that a candidate may be awarded the diploma either in absentia or on attendance at a meeting of the Council if the Council so approves.
- 1.9** The ceremony for conferring of awards shall be included within the context of a service of worship.
- 1.10** The conferring of an award shall be evidenced by a certificate given under the common seal of the College.
- 1.11** The academic dress appropriate for the ceremony for conferring of awards shall be those specified in Schedule III to these Regulations.

### **2. President's Letters of Commendation**

- 2.1** The President may award a President's Letter of Commendation to a student whose academic performance has been judged to be out-standing.
- 2.2** The award shall be made on the recommendation of the Examination Committee.

**2.3** Guidelines for the award of the President's Letter of Commendation shall be approved by the Council and shall be published by the Executive Officer.

### **3. Academic Dress**

**3.1** The academic dress for graduates of the College shall be as listed in Schedule III to these Regulations.

**3.2** The ceremonial dress of members of the Council and of Board of Studies who are not graduates shall be black gown, Cambridge shape.

#### **SCHEDULE I**

##### **ACADEMIC AWARDS OF THE ADELAIDE COLLEGE OF DIVINITY**

###### **Vocational Education and Training**

Certificate III in Christian Ministry & Theology 10741NAT (CertIIICMT)

Certificate IV in Christian Ministry & Theology 10742NAT (CertIVCMT)

Diploma of Christian Ministry & Theology 10743NAT (DipCMT)

###### **Higher Education**

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Bachelor of Ministry (BMin)

Associate Degree of Ministry (AssocMin)

Undergraduate Certificate of Ministry Studies

Undergraduate Certificate of Christian Leadership

Diploma of Ministry (DipMin)

Master of Ministry (MMin) *with exit at* Graduate Diploma in Ministry (GradDipMin)

Doctor of Ministry (DMin)

#### **SCHEDULE II**

##### **GRADES WHICH MAY BE USED IN ACD ACADEMIC AWARDS**

###### **Higher Education**

High Distinction (HD)

Distinction (DN)

Credit (CR)

Pass (P)

Fail (F)

Non-Graded Pass (NGP)

Satisfactory (SATIS)

Status

Incomplete (I)

Withdrawn, not fail (WN)

Withdrawn, fail (WF)

Withdrawn Pre-Census (WPC)

###### **Vocational Education and Training**

Competency Achieved (CA)

Competency Not yet Achieved (CNA)

Recognised Prior Learning (RPL)

#### **SCHEDULE III**

##### **ACADEMIC DRESS FOR ACD ACADEMIC AWARDS**

###### **Vocational Education and Training**

Certificate III in Christian Ministry & Theology: Blackgown, Cambridge style.

Certificate IV in Christian Ministry & Theology: Gown, as above.

Stole of gold satin, forming a square shape at back.

Diploma of Christian Ministry & Theology: Gown, as above.

Stole of gold satin edged with violet ribbon 22 mm wide.

### Higher Education

Undergraduate Certificate of Christian Ministry & Undergraduate Certificate of Christian Leadership  
Diploma of Ministry:

: Gown, as above.

Stole of royal blue satin edged with gold ribbon 22 mm wide.  
Head, black cloth mortar-board with black tassel

Associate Degree of Ministry: Gown, as above.

Stole of violet satin edged with pale purple ribbon 22 mm wide.  
Head, black cloth mortar-board with black tassel

Bachelor of Ministry: Gown, as above.

Hood, black in the Cambridge full shape, lined with violet satin to a width of 15 cm.  
Head, black cloth mortar-board with black tassel

Graduate Certificate in Christian Ministry &  
Graduate Diploma in Ministry: Gown, as above.

Stole of violet satin edged with white satin 35 mm wide.  
Head, black cloth mortar-board with black tassel

Master of Ministry: Gown, black in the Cambridge Master of Arts shape

Hood, black Cambridge full shape, fully lined with violet satin.

Head, black cloth mortar-board with black tassel.

Doctor of Ministry: Gown, black with front facings and sleeve linings in garnet red satin.

Hood, black in the Cambridge doctorate style, fully lined with garnet red satin.

Head, black velvet tudor bonnet with red cord and red tassel.

Doctor of Divinity (*honoris causa*): Gown, garnet red with front facings and sleeve linings in gold satin, the sleeve caught with gold/red cord and gold button. (Cambridge doctorate style).

Hood, garnet red in the Cambridge doctorate style, fully lined with gold satin.

Head, black velvet tudor bonnet with gold/red cord and gold tassel.