

Adelaide College of Divinity
Academic Board Terms of Reference

Composition

The Academic Board shall consist of

- a) the Chairperson appointed by ACD Council
- b) The Executive Officer
- c) The Principal of each constituent member college or their proxy
- d) The Undergraduate and Postgraduate Course Coordinators or their proxy
- e) Three external persons with relevant expertise appointed by the ACD Council on the recommendation of the Academic Board
- f) One student enrolled in an ACD course
- g) The Board shall have the power to coopt up to two persons with specific qualifications or expertise.

The Chairperson and the external members shall each have a term of office of three years.

Terms of reference

The Academic Board is responsible to the Council for:

- 1. oversight of courses of study and other academic matters of the College;
- 2. providing advice to the Council on courses of study and other academic matters of the College.

These responsibilities include:

- a) Fostering and maintaining high standards in teaching, learning, scholarship and research commensurate with similar disciplines in universities and other higher education providers
- b) Advising Council on strategic academic directions and academic plans
- c) Approval and review of courses and units and approval of changes to courses and units, including submissions for course accreditation and renewal of accreditation
- d) Approval and review of academic policies and procedures
- e) Developing and maintaining academic quality assurance systems
- f) Monitoring relevant academic data and benchmarking, and taking action as appropriate
- g) Establishment of and monitoring committees which report to the Board
- h) Monitoring student matters, including student rights and appeals

Procedures

Procedures of the Academic Board will be consistent with those of Council set out in the ACD Constitution, including clauses 9, 10 and 13.

Status

Approved by Academic Board	27 June 2016	This latest version 27 June 2016	
Approved by ACD Council	8 November 2012. 9 December 2013 21 July 2016	Effective Date: 21 July 2016	Version 3.0
Delegation to	Academic Board Executive Officer Adelaide College of Divinity	Review Date: June 2019 June 2019	