

Adelaide College of Divinity Inc

**2010
Handbook**

Volume 2

Certificate I in Ministry
Certificate II in Ministry
Certificate III in Ministry
Certificate IV in Ministry
Diploma of Pastoral Ministry

This *Handbook* is published by the Adelaide College of Divinity Inc and contains information about the Certificates in Ministry and Diploma of Pastoral Ministry program administered by the Adelaide College of Divinity. Every effort has been made to ensure the accuracy of the *ACD Handbook* at the time of printing. Please contact the ACD Executive Officer for possible later information. Enquiries may be directed to:

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Information about the ACD and Flinders University bachelor and postgraduate courses may be found in the **2010 ACD Handbook – Volume I**.

Handbook Volume 2 updated 21 December 2009

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OBJECTIVES OF THE ADELAIDE COLLEGE OF DIVINITY

Preamble

The Adelaide College of Divinity, Inc. (ACD) is an ecumenical consortium of theological colleges representing the Anglican, Catholic and Uniting Churches. Members of the College community are from different denominations and from widely varying age groups but have a shared faith and baptism. The ACD is committed to an environment that fosters mutual learning, partnership and dialogue in tertiary theological education. The ACD strives for excellence in educational practice in teaching and learning, both in its role as a private educational provider and in its association with Flinders University.

Objectives

The objectives of the ACD are:

1. To provide students with the opportunity to:
 - 1.1 Prepare for lay and ordained ministries through the acquisition of the knowledge, skills and attitudes necessary for ministry and mission.
 - 1.2 Acquire the knowledge and skills which will enable them to take their place confidently in Church and society and to contribute to both.
 - 1.3 Undertake academic study from Certificate to PhD level, whether training for ministry or exploring Christian theology out of interest, whether undertaking a university degree or one of the ACD's own programs.
 - 1.4 Undertake in-service training.
 - 1.5 Develop the willingness and the ability to examine critically the Christian theological tradition and bring that tradition into dialogue with the issues of contemporary society including:
 - (a) the plurality of Australian life and culture, especially the diversity of its spiritual and religious expressions, and of the opportunities for conversation and dialogue that this offers to Christian theology, ministry and mission; and
 - (b) the ethical and social justice issues engaging Church and society.
 - 1.6 Embark on a journey of life long learning.
2. To provide staff and students with the opportunity to:
 - 2.1 Undertake individual and collaborative research and publication that will develop our theological heritage, enrich our teaching and provide resources and insights that will enable the churches and the community to face the scientific, ecological, economic and social challenges of the future.
 - 2.2 Continue their professional formation.
 - 2.3 Grow personally and spiritually.

WHO WE ARE AND WHAT WE DO

The ACD Campus - A Christian Community of Learning

The Adelaide College of Divinity Campus at Brooklyn Park is the site of the Adelaide College of Divinity Incorporated (ACD) and the ACD's three member theological colleges. In addition, most of the teaching for the Flinders University School of Theology takes place at the ACD Campus. The Adelaide College of Divinity Incorporated (ACD) is an ecumenical consortium of theological institutions which retain their own identity but which cooperate within the ACD for joint teaching of courses in Theology. The faculty of ACD colleges teach in the awards of both the ACD and the Flinders University School of Theology. During 2010 the Adelaide College of Divinity and the theological colleges of the three Churches will together be making some changes to the structure of ACD Campus arrangements.

Our courses are changing

The Certificate and Diploma courses will be changed during 2010, subject to government approval. Students continuing their studies from previous years may enrol in the courses described in this Handbook during the first half of 2010. It is anticipated that new courses will be taught in the second half of 2010, the details of which will be provided to all new and continuing students. Continuing students will be advised of transition arrangements. For more information contact the ACD or Uniting College for Leadership & Theology.

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ACD CAMPUS STAFF

ACD Executive Officer: Ms Janet Buchan	Librarian, Adelaide Theological Library:
ACD Campus Administration Officer (Finance): Mr Peter Garner	Ms Rosemary Hocking
ACD Campus Administration Officer (Students and Campus): Ms Lynda Leitner	Associate Librarian: Ms Wendy Davis
ACD Campus Administration Assistant: Ms Sue Arthur	Library Technician: Library Assistant: Mr Bernard Rigo

ACD COLLEGES ON THE ACD CAMPUS

CATHOLIC THEOLOGICAL COLLEGE (CTC)

Principal: Rev Philip Marshall
Acting Principal: Assoc Professor Stephen Downs
Office Administrators: Ms Cris Henriksson and
Mrs Trish McGeough
T: (08) 8416 8460
F: (08) 8416 8470
E: ctc@flinders.edu.au

ST BARNABAS' THEOLOGICAL COLLEGE (SBC)

Principal: Rev Dr Matthew Anstey
Secretary: Ms Melanie Morris
T: (08) 8416 8440
F: (08) 8416 8450
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UNITING COLLEGE FOR LEADERSHIP & THEOLOGY (UC)

Principal: Assoc Professor Andrew Dutney
Principal's PA: Ms Annette Latham
Manager Educational Resources & Administration:
Dr Peter Gunn
Lay Ministry Secretary: Ms Nichola Shaw
Administration Assistant: Ms Linda Driver
Distance Education (Certificates):
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T: (08) 8416 8420
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E: info@unitingcollege.org.au

THE ADELAIDE COLLEGE OF DIVINITY

The Adelaide College of Divinity Incorporated (ACD) was formed in 1979 and began teaching operations in 1980. As an ecumenical consortium of theological institutions the ACD is the registered provider of a number of awards from Certificate to Doctoral level and provides all the teaching of Theology courses for Flinders University. Accredited ACD awards include, as a Registered Training Organisation (RTO 4863), the Certificate IV in Ministry with exits at Certificate I, II, III in Ministry and the Diploma of Pastoral Ministry. As a registered Higher Education Provider the ACD also offers the Bachelor, Master and Doctor of Ministry. The ACD, through its own courses, the Flinders University courses and member colleges' formation programs, provides training for lay and ordained ministries as well as study of the Christian tradition for lay people not necessarily training for ministry.

The ACD is governed by the ACD General Board which is responsible for all educational programs leading to these accredited awards. The ACD Board has delegated authority to the Certificates of Ministry Board of Studies for the administration of the Certificates and Diploma in Ministry Program.

In 1996 the Anglican, Catholic and Uniting churches purchased a common teaching site in Brooklyn Park and in September 1997 the Anglican, Catholic and Uniting Church colleges moved to what is now known as the ACD Campus. Teaching began there in October and the Campus was officially opened by the Governor on 9 November 1997. Coolamon College offices joined the ACD Campus in 2004. The owner churches have created an incorporated body to manage the Campus, the Adelaide Theological Colleges Campus Inc (ATCC).

ACD CAMPUS ORIENTATION MANUALS

The 2010 ACD Campus Orientation Manual, Parts I and II, are available from the ACD Office. Each student enrolled with the ACD and every member of staff is given copies of the Orientation Manuals.

Part I contains useful information about the ACD Campus such as emergency procedures, photocopying, lost property, first aid, parking, etc. It also contains essential information on academic matters such as assignments, credit for previous study, Library information and much more. This volume includes maps of the ACD campus and diagrams of the Campus structure and administrative organization.

Part II details essential student related policies and procedures such as appeals, equal opportunity, plagiarism, inclusive language and confidentiality.

ACD CERTIFICATES AND DIPLOMA IN MINISTRY PROGRAM

Enrolling at the ACD for the first time

During 2010 ACD Certificate and Diploma courses will be changing. Only students continuing from previous Certificate or Diploma study may enrol in these courses and topics for credit.

People who have not previously enrolled at the ACD will be able to enrol in the new Certificate and Diploma courses in second semester (subject to government approval).

The new courses will be similar to the current program, giving students the option to explore Christian life and ministry and to train for particular Christian service roles. Details about the new courses will be made available when approved. For more information contact the Uniting College or the ACD office or check the ACD website.

For continuing students who have previously enrolled in ACD Certificates or Diploma

The ACD Certificates in Ministry Program is a cluster of elements including individual topics, certificates and a diploma. The Program can assist you to:

- identify and enhance the gifts with which you are endowed by God;
- develop further the knowledge, attitudes and skills which will equip you for ministry;
- support others, and be supported by others, in discovering gifts, identifying your call to ministry and preparing for intentional Christian service;
- be firmly grounded in the Christian faith through Biblical, theological and pastoral studies and practice, and through the practice of prayer, study, worship and spiritual discipline in a community of Christians.

This flexible program allows you to plan and design your own pathway to achieve these goals using the building blocks of our Certificates I, II, III and IV and Diploma of Pastoral Ministry.

You can begin by enrolling out of interest in one or more topics not related to a particular award, or you can set off on the route to a Certificate I, II, III and IV or the Diploma in Pastoral Ministry.

Our topics are grouped under three main headings:

Bible, Theology and Heritage
The Life, Ministry and Mission of the Church
Personal Development for Christian Service

Under these headings, you can expect to find topics that will address the following areas:

Bible, Theology and Heritage:

Experiencing Scripture in your life
Thinking about the God we know
God talk that makes sense and speaks to today
Engaging our heritage
Our living heritage

The Life, Ministry and Mission of the Church:

Communicating meaningfully
Caring and nurturing
Discerning right and wrong
Sharing our stories
Equipping yourself to

- build faith with children
- develop your skills with young people

Practising ministry

Personal Development for Christian Service:

Spirituality
Experiencing God
Leadership skills
Life skills
Discovering your gifts and ministries
Self-awareness and personal discovery

COMPETENCIES IN MINISTRY

The program is designed so that students are able to achieve a range of ministry competencies, with each topic covering one or more of the competencies. Students who complete the Diploma in Pastoral Ministry will develop competencies in each of the areas listed.

Bible, Theology and Heritage

Biblical Studies

- 1) Explore the content, themes and meaning of the Bible using critical thought and reflection.

Theology, Tradition and Doctrine

- 2) Study Christian theology, traditions and doctrines using critical thought and reflection.

History

- 3) Identify key periods and issues in the history of the Christian Church and develop skills in historical analysis.

Contemporary applications

- 4) Reflect on contemporary issues from the perspective of biblical study and Christian theology.

Personal Development for Christian Service

Self-awareness

- 5) Develop self-awareness.

Personal gifts for ministry

- 6) Identify and develop personal gifts for ministry.

Prayer and Spirituality

- 7) Enrich personal prayer life and spirituality.

Life, Ministry and Mission of the Church

Leadership/Ministry

- 8) Provide leadership in strategic planning for mission, in ministry and in education within a parish, institutional or community setting.

Management

- 9) Assist in management of a congregation or parish, including financial and property matters.

Pastoral Care

- 10) Exercise pastoral care in a range of settings.

Worship

- 11) Organize and lead worship with a sound grounding in liturgical practice.

Communication and Outreach

- 12) Communicate the Christian message and facilitate outreach.

WHO CAN ENROL?

People who wish to enrol in the Certificates in Ministry Program do not need any formal academic qualifications. Admission to the Diploma of Pastoral Ministry course requires completion of the ACD Certificate IV in Ministry or its equivalent.

Because our courses are changing, there will not be an intake of new students in the current Certificates and Diploma in 2010. We plan that new courses in Christian Life and Ministry will be available from semester 2 for both new and continuing students. People who have not previously enrolled at the ACD may audit topics in semester 1.

If you need assistance in working out what you can enrol in, please contact Uniting College or the ACD office.

BUILDING YOUR PROGRAM

Continuing students can enrol and work towards or complete the Certificate or Diploma course of your choice during 2010. If you do not complete your course during 2010 then arrangements will be made to transfer you to the relevant new course with full credit.

Work completed for Certificates I, II and III may be credited toward a Certificate IV; however, in many cases there are limits on how many units may be counted.

- (1) Should a student wish to work toward the Certificate IV in Ministry without taking out any of the lesser awards, ie. Certificate I, II, or III, all topics completed that come within the structure of the Certificate IV may be counted toward the award.
- (2) In the case where a student wishes to be awarded more than one Certificate at the same level, ie. more than one Certificate I, normally only one-third of the first award may be credited to the next award.
- (3) However, students who have taken out awards at one level may receive credit up to two-thirds of the units required for a Certificate at a higher level. For example, a student who has been awarded one or more Certificates at level II may be credited with up to two-thirds of the units required for a Certificate III or IV.
- (4) The granting of credit always is dependent on the topic requirements of the Certificate to which the credit is to be applied.

Students who wish to move to the Bachelor of Ministry course and do not have the normal entrance requirements for that course, and have satisfactorily completed the equivalent of one year of full time study at Certificate level, may be eligible for entry to the BMin course. If you are interested in moving to Bachelor level study, you should consult your college academic advisor.

CAN YOU RECEIVE CREDIT FOR PREVIOUS STUDY ELSEWHERE?

Enrolled students seeking credit or equivalence for study completed elsewhere, or for prior learning, are asked to document the request for recognition using the *ACD Application for Status* form. Requests are dealt with on a case by case basis by the ACD Certificates in Ministry Board. You should consult your academic adviser if you wish to apply for credit, and it is important that this is done early in the year.

HOW LONG DOES IT TAKE?

Individual topics vary in length from intensive one or two-day seminars or weekends to full semester. Topics with a value of 2 units normally extend for one term and those valued at 4 units normally extend for one semester.

Topics do not always have the same number of hours. For example topics that have a value of 2 units normally must have a minimum of 10 hours but may have 6 sessions of 2 hours each, 5 sessions of 2 hours, 7 sessions of 2 hours or 4 sessions of 2 1/2 hours.

Normally Certificates and the Diploma in Pastoral Ministry can be completed on a full time basis as follows:

- Certificate I One term of 6 to 7 weeks or equivalent.
- Certificate II One semester of 13 weeks or equivalent.
- Certificate III Three terms comprising 6 – 7 weeks or equivalent.
- Certificate IV One academic year or equivalent.
- Diploma of Pastoral Ministry Two academic years or equivalent (including Certificate IV)

Many students choose to enrol part-time and spread their study over a longer period of time. However it will not be possible to enrol in these courses beyond 2010, and arrangements will be made for students to transfer to the new courses, with full credit, if continuing beyond 2010.

WHO DO YOU TALK TO FOR ADVICE?

The Uniting College contact for Certificate and Diploma courses is Ms Nichola Shaw, who will direct your enquiries to the appropriate person.

08 8416 8427

nichola.shaw@flinders.edu.au

Distance education students can also contact Nichola for information about external study.

WHAT DOES IT COST?

Tuition fees for Certificates in Ministry and Diploma of Pastoral Ministry

2 unit topics	for credit	\$128.00	OR	to audit	\$52.00
3 unit topics	for credit	\$192.00	OR	to audit	N/A
4 unit topics	for credit	\$256.00	OR	to audit	\$94.00
6 unit topics	for credit	\$384.00	OR	to audit	N/A
8 unit topics	for credit	\$512.00	OR	to audit	N/A
12 unit topics	for credit	\$768.00	OR	to audit	N/A

Tuition fees are to be paid up front to the ACD at time of enrolment. Audit means to attend classes with no written work being done or assessed. All students whether for credit or audit receive a 'Statement of Results' when they have completed the topic.

Other costs

Some topics may have other costs in addition to the tuition fee. In particular, topics that are taught on an intensive residential basis will incur an accommodation charge. Contact Uniting College for information about any additional costs.

IS AUSTUDY AVAILABLE?

Yes, Austudy (for those over 25 years of age) or Youth Allowance (16-24 years, means tested) may be available. Students normally are required to enrol in least 75% of the normal full-time work load. A full-time workload is 40 units a year, or 20 units a semester, or 10 units a term.

Further information on Austudy and Youth Allowance may be obtained from your nearest Centrelink office. Students receiving Austudy or Youth Allowance should notify Centrelink if their enrolment falls below a full-time load in any semester. The national Centrelink telephone number for inquiries is 13 24 90. The Centrelink web site may be found at www.centrelink.gov.au.

WHERE DOES IT ALL HAPPEN?

Most classes are conducted at the Adelaide College of Divinity Campus at 34 Lipsett Terrace, Brooklyn Park; however some topics are offered in local parishes.

Many of the topics can be studied by distance mode (see list of topics available on pp 10-11). Contact Uniting College for information about distance mode options.

ACADEMIC STAFF TEACHING IN THE CERTIFICATES AND DIPLOMA PROGRAM

Catholic Theological College

Flaherty, Carina, IBVM, BMus, MA, DipMin, GradDipSD, DMin

Uniting College for Leadership & Theology

Balabanski, Victoria Stephanie, CertIVA&WT, BA (Hons), BD (Hons), PhD
Boase, Liz, BAppSci, BD(Hons), PhD
Boyce, Sandra Elizabeth, BEd, BTh
Brookes, Kynan, BA (Hons), BTh
Cheetham, Jill, BTh(Hons)
Dickens, Mark, BTh, DipPS, BA (Aboriginal Studies), MSocSc (Counselling)
Dutney, Andrew Fergus, BA, PhD, DipEcum, EdD
Eldridge, Tony, CertIVA&WT, DipChrnStds, BTh, DipPS, ThM
Gardner, Philip, BTh, DipPS, MMin
Gilbert, Sean, BTh, DipPS, MA(Hons)
Hewitt, Anne, BEd, BTh, CertIIMin
Hoffman, Phil, BTh, DipEd
Hogarth, Andrew, BEd, BTh
Hughes, Jenni, BSc, BPsych(Hons), MCMin
Kirkham, Eric, BA, DipMin, BTh(Hons)
Meatheringham, Deane, LTh
Mitchell, Craig, CertIVA&WT, BEc, MRE, GradCertPubRel
Palmer, Deidre Edith, CertIVA&WT, BA, DipEd, MRE, PhD, MSocWk
Panne, Beatrice, Cert IVA&WT, MTh, MSocSc, ProfCertFamilyTherapy
Pearce, Greg, BA, DipEd, BD(Hons)
Pike, Anna
Price, Ian, BA, DipTheol, DMin
Price, Sharonne, BA, BSocAdmin, GradCertPalCare
Riggs, Peter, BSc
Rowston, Doug, BCom, BDiv (Hons), PhD, GradDipEd
Sarre, Matt
Siddall, Ann, DipMin
Sorensen, Ernest BSW (Hons), Dip Arts, CertMin, BTh
Spiker, James, LTh, DipRE, DipCOB
Stoner, Rob, BSc, DipMin
Stuckey, Gary, DipDiv, BA, MMin
Taylor, Steve BHort, BTh MTh, PhD
Trudinger, Peter, Cert IV A&WT, BA, MS, PhD, BD, PhD

WHEN AND WHERE

ACADEMIC CALENDAR 2010

<i>February</i>	Tu 9	ACD Enrolment Day 10.30 am - 1.30 pm (ACD Office)
	We 17	ACD Enrolment Day 5.00 - 6.00 pm (ACD Office)
	Tu 23	ACD Orientation Day 10.00 am start (Chapel)
	Fr 26	Last day to apply to graduate at the May Conferral ceremony
<i>March</i>	Mo 1	Semester One/Term One begin
	Mo 8	<i>Adelaide Cup - No classes</i>
	Fr 12	Last day to enrol in Semester One topics
	Tu 16	Ecumenical worship 12.15 pm Chapel (Journey to Easter)
<i>April</i>	Th 1	<i>Maundy Thursday – No classes</i>
	Fr 2	<i>Good Friday – No classes</i>
	Mo 5	<i>Easter Monday – No classes</i>
	Fr 9	Term One ends
	12-23	<i>Mid-Semester Break</i>
	Mo 26	Term Two begins <i>Anzac Day – No classes</i>
<i>May</i>	Mo 10	ACD Annual Service and Conferral of Awards 8.00 pm Chapel of Reconciliation
	Tu 18	Ecumenical worship 12.15 pm Chapel (Christian Unity)
<i>June</i>	Fr 11	Semester One classes end (In some cases teaching may extend until 18 June, the end of the 14 th week)
	Mo 14	<i>Queen's Birthday – No classes</i>
	Fr 18	Last day to withdraw from Semester One topics
	21-2 Jul	Assessment
<i>July</i>	Fr 2	Semester One/Term Two end
	5-23	<i>Mid-Year Break</i>
	We 14	Last day for new admissions to ACD courses for Semester Two
	We 14	Semester Two Enrolment Day (ACD Office)
	Mo 26	Semester Two/Term Three begin
<i>August</i>	Fr 6	Last day to add Semester Two topics
	Tu 17	Ecumenical worship 12.15 pm Chapel (Ecological theme)
<i>September</i>	Fr 17	Term Three ends
	20-1 Oct	<i>Mid-Semester Break</i>
<i>October</i>	Mo 4	Term Four begins <i>Labour Day - No classes</i>
	Tu 26	Ecumenical worship 12.15 pm Chapel (Mission theme)
<i>November</i>	Fr 5	Semester Two Classes end (In some cases teaching may extend until 12 November, the end of the 14 th week)
	Fr 12	Last day to withdraw from Semester Two topics
	15-26	Assessment
	Fr 26	Semester Two/Term Four ends

PRINCIPAL MEETING DATES 2010

<i>January</i>	27	2.00 pm	Principals Group
<i>February</i>	16	1.30 pm	ATCC Executive Committee
	11	2.00 pm	Certificates in Ministry Board of Studies
	23	2.00 pm	Principals/Quality Audit Committee
<i>March</i>	4	2.00 pm	ACD General Board of Studies
	12	12.30 pm	Examinations Committee (Summer Semester results)
	16	1.30 pm	ATCC Executive Committee
		3.00 pm	ATCC Board of Management AGM
	23	2.00 pm	Principals/Quality Audit Committee
	26	2.00 pm	Faculty Day (2.00 pm – 4.00 pm) S1
	29	2.00 pm	School of Theology Board (ACD Campus)
<i>April</i>	8	2.00 pm	ACD General Board of Studies AGM
	13	10.00 am	Certificates in Ministry Board of Studies
	27	2.00 pm	Principals/Quality Audit Committee
<i>May</i>	11	1.30 pm	ATCC Executive Committee
		3.00 pm	ATCC Board of Management
	25	2.00 pm	Principals/Quality Audit Committee
<i>June</i>	16	10.30 am	Faculty Day (10.30 am– 12.30 pm) S1
	22	2.00 pm	Principals/Quality Audit Committee
<i>July</i>	12	12.30 pm	ACD Examinations Committee (ACD Campus)
		1.00 pm	School of Theology Examinations Board/Standing Committee (ACD Campus)
	27	2.00 pm	Principals/Quality Audit Committee
	29	2.00 pm	ACD General Board of Studies
<i>August</i>	3	2.00 pm	Certificates in Ministry Board of Studies
	10	1.30 pm	ATCC Executive Committee
		3.00 pm	ATCC Board of Management
	23	2.00 pm	Faculty Day (2.00 pm – 4.00 pm) S1
	24	2.00 pm	Principals/Quality Audit Committee
<i>September</i>	16	2.00 pm	ACD General Board of Studies
	21	2.00 pm	Principals/Quality Audit Committee
<i>October</i>	11	2.00 pm	School of Theology Board (ACD Campus)
	12	1.30 pm	ATCC Executive Committee
	19	2.00 pm	Certificates in Ministry Board of Studies
	26	2.00 pm	Principals/Quality Audit Committee
<i>November</i>	4	2.00 pm	ACD General Board of Studies
	12	10.30 am	Faculty Day (10.30 am – 12.30 pm) S1
	16	1.30 pm	ATCC Executive Committee
		3.00 pm	ATCC Board of Management
	23	2.00 pm	Principals/Quality Audit Committee
<i>December</i>	6	12.30 pm	ACD Examination Committee (ACD Campus)
		1.00 pm	School of Theology Examinations Board/Standing Committee (ACD Campus)

TOPICS OFFERED IN 2010 IN THE CERTIFICATES AND DIPLOMA

Notes: Venue: ACD = ACD Campus, OC = Other Centre, DM = Distance Mode
See Timetable on the next page for dates and times and venue details

Topic No.	SIN	Topic Name	College	Units	Lecturer	Venue
SEMESTER ONE						
CMBT266	1064	The Prophets	UC	2	Boase	ACD
CMBT291	1402	A Pilgrim People	UC	2	Boyce/Gardner	ACD
CMLW167	703	Workshop on Lay Preacher Studies	UC	2	Mitchell/Gardner	ACD
CMLW174	709	The Living Water of Worship – Worship in the Uniting Tradition	UC	4	Mitchell	ACD/OC
CMLW231	973	Ministries in the Uniting Church	UC	2	Boyce/	OC
CMLW248	1040	Introduction to Evangelism	UC	2	Pearce	ACD
CMLW253	1068	Listening and Speaking from the Heart	UC	2	Panne	ACD
CMLW258	1102	The Thriving Church B	UC	2	Taylor	ACD
CMLW260	1109	Hear Our Praises: Music for Worship	UC	2	Hughes	ACD
CMLW271	1374	Professional Ethics in Ministry Settings	UC	2	S Price/Panne/ Mitchell	ACD/OC
CMPD159	1111	Leaders – Visionaries, Managers, Pastors or Prophets	UC	2	S & I Price	ACD
YEAR LONG						
CMPD087B	1074	Ecumenical Spiritual Directors Formation Program - Part 2	CTC	12	Flaherty	ACD
SEMESTER TWO						
New courses and units of competency will be offered from semester 2, subject to approval. Check with the ACD office, Uniting College or the website for more information.						
TOPICS IN DISTANCE MODE						
CMBT003	454	Introduction to the New Testament	UC	4		DM
CMBT026	489	Theology for the People of God	UC	4		DM
CMBT208	749	The Basis of Union: A Radical Vision of the Church	UC	4		DM
CMBT236	937	Encountering the Jewish Scriptures-Introduction to the Old Testament	UC	4		DM
CMBT240	941	Doing Theology: An Introduction	UC	4		DM
CMBT244	945	Theology - Uniting Church Perspectives	UC	4		DM
CMBT246	947	Introduction to Church History - How did the Church get the way it is?	UC	4		DM
CMBT270	1072	God is for us! An introduction to the Person and Work of Christ	UC	2		DM
CMBT275	1095	Let your Spirit Rejoice: An Introduction to the Gospel of Luke	UC	2		DM
CMBT290	1392	Introducing Christology	UC	4		DM
CMLW083	562	Caring – Basics of Pastoral Care	UC	4		DM
CMLW097	779	Leadership for Life in a Congregation of the Uniting Church	UC	6		DM
CMLW115	480	Eldership in the Uniting Church in Australia	UC	4		DM
CMLW174	709	The Living Water of Worship – Worship in the Uniting Tradition	UC	4		DM
CMLW175	710	Being and Speaking the Word: Preaching in the UC Tradition	UC	4		DM
CMLW214	951	Introduction to Mission: Mission Possible	UC	4		DM
CMLW215	952	Preaching: God's Word in Human Speech	UC	4		DM
CMLW222	959	Introduction to Worship in the UCA	UC	4		DM
CMLW224	961	Leadership in a Church Setting	UC	4		DM
CMLW231	973	Ministries in the Uniting Church	UC	2		DM
CMLW237	987	Youth Ministry - Theology and Strategies	UC	4		DM
CMLW239	1026	The Psychology of Pastoral Care and the Pastoral Carer	UC	4		DM
CMLW261	1110	Xtreme Community	UC	2		DM
CMLW263	1220	Uniting Church Sacraments for Lay Presiders	UC	4		DM
CMLW272	1375	Orientation to the Ethos and Ministry Practice of the UCA	UC	4		DM
CMPD053	375	Psychology and the Spiritual Journey	UC	2		DM
CMPD089	965	Christian Prayer: The Practice of Spirituality	UC	4		DM
CMPD165	1238	Developing as a Leader	UC	4		DM

CERTIFICATES AND DIPLOMA IN MINISTRY TIMETABLE – SEMESTER ONE 2010

<i>Date/time</i>	<i>Topic No.</i>	<i>Topic Name</i>	<i>Lecturer</i>	<i>Venue</i>
SEMESTER ONE				
18-19 February				
Thurs & Fri 9.30am- 4.00pm	CMLW271	Professional Ethics in Ministry Settings*	S Price/Panne/Mitchell	The Corner/ACD S1*
22 & 29 Apr, and 6, 13 & 20 May				
Thurs 5.30-7.30pm	CMLW231	Ministries in the Uniting Church	Boyce/	Rosefield UC
27 Apr, 25 May, 8 & 22 June				
Tues 6.30-9.00pm	CMLW174	The Living Water of Worship – Worship in the Uniting Tradition^	Burns/Mitchell	OC
14-16 May Grow & Go Weekend: A Mission Shaped Church				
Fri 7.00-9.30pm Sat 9.00am-5.00pm Sun 1.00-5.00pm	CMBT266	The Prophets	Boase	ACD (rooms tba)
	CMBT291	A Pilgrim People	Boyce/Gardner	
	CMLW174	The Living Water of Worship – Worship in the Uniting Tradition^	Burns/Mitchell	
	CMLW248	Introduction to Evangelism	Pearce	
	CMLW253	Listening and Speaking from the Heart	Panne	
	CMLW258	The Thriving Church B	Taylor	
	CMLW260	Hear Our Praises: Music for Worship	Hughes	
CMPD159	Leaders – Visionaries, Managers, Pastors or Prophets**	S & I Price		
5 June				
Sat 9.30am-4.30pm	CMPD159	Leaders – Visionaries, Managers, Pastors or Prophets**	S & I Price	S1
22-23 July				
Thurs & Fri 9.30am- 4.00pm	CMLW271	Professional Ethics in Ministry Settings*	S Price/Panne/Mitchell	The Corner/ACD S1*
Date to be advised				
One day session	CMLW167	Workshop on Lay Preacher Studies	Mitchell/Gardner	ACD
YEAR LONG				
Wed 4.30-9.00pm Start 24 Feb	CMPD087B	Ecumenical Spiritual Directors Formation Program - Part 2	Flaherty	Chapel

* This topic is offered twice, in February and July. It comprises two day sessions:

Day 1 conducted by Uniting Church Presbytery and Synod at The Corner

Day 2 conducted by ACD staff at the ACD Campus in room S1

^ This topic comprises 4 evening sessions from April to June on the dates shown and sessions during the Grow and Go weekend in May

** This topic comprises sessions during the Grow and Go weekend in May and one other session on 5 June

TOPIC DESCRIPTIONS

Not all topics may be offered. See list of topics offered in 2010 on pp 10-11.

BIBLE AND THEOLOGY

CMBT003 Introduction to the New Testament

Units: 4 Sessions: 13 or by Distance Mode

Aims/Objectives: An overview of the content and message of the New Testament, emphasising its historical background and interpretation, with special attention given to the Gospels and Paul. The central question is "How do these witnesses to Christ from the past shape our Christian faith today?"

CMBT026 Theology for the People of God

Units: 4 Sessions: 12 or by Distance Mode

Aims/Objectives: This topic will provide opportunity for anyone to think through their faith and grow in understanding. The historical doctrines are examined including the reality of God, the significance of Jesus Christ, the Holy Spirit, the Trinity and the church's mission, ministry, ordering and sacraments.

CMBT208 The Basis of Union: A Radical Vision of the Church

Units: 4 Sessions: Distance Mode only

Aims/Objectives: The aim of this topic is to enable students to share the vision of the generation of Congregational, Methodist and Presbyterian Christians who formed the Uniting Church in Australia, to read the Basis of Union with understanding and hear its distinctive witness to the Gospel, and so be helped to participate more fully in the life and mission of the Uniting Church.

CMBT240 Doing Theology: an Introduction

Units: 4 Sessions: Distance Mode only

Aims/Objectives: Students will look at key source for theological reflection; discuss significant issues related to theological method and reflect on their own practice of theologising and its use of sources.

This topic is incompatible with CMBT028

CMBT244 Theology – Uniting Church Perspectives

Units: 4 Sessions: Distance Mode only

Aims/Objectives: To identify the key theological issues and some of the major thinking about them from the Christian tradition. It outlines the content of the Basis of Union of the Uniting Church in relation to key theological issues.

CMBT246 Introduction to Church History - How did the Church get to be the way it is?

Units: 4 Sessions: Distance Mode only

Aims/Objectives: To relate the importance of an understanding of Church History. To articulate clearly the major issues that faced the Church in the past and those facing the Church today.

CMBT266 The Prophets

Units: 2 Sessions: 6 Col

Aims/Objectives: To look at the messages delivered by the prophets, place them in their historical contexts and explore their continuing relevance in the lives of Christians today.

CMBT270 God is for us! An introduction to the Person and Work of Christ

Units: 2 Sessions: Distance mode with two on Campus sessions

Aims/Objectives: To provide an opportunity to think deeply about who Jesus is and how he transforms lives today.

CMBT275 Let Your Spirit Rejoice: An Introduction to the Gospel of Luke

Units: 2 Sessions: 2 Saturdays or in Distance Mode

Aims/Objectives: To provide training in the interpretation of the Gospel of Luke, including historical background, literary and rhetorical features and characteristic elements in its theology and portrayal of Jesus, discipleship and the Christian faith. Participants will reflect on the application of the above to individual faith and contemporary faith communities.

CMBT290 Introducing Christology

Units: 4 Sessions: Distance Mode only

Aims/Objectives:

This topic provides training in: the main themes, forms, ideas and terms relating to the church's understanding of Jesus Christ, his life and work, as they were developed in the early church, recorded in the New Testament, and since then over the centuries as the heritage of the church. There are two streams: 1. ministry practice (for Lay Preacher or Pastor); and 2. discipleship. The learner will add to their basic knowledge of Jesus Christ, his life and work, record and respond to a variety of sources of information and describe what they have learned, and apply what they have learned in relation to their own faith and work in the church.

This topic is not compatible with CMBT241 and CMBT242

CMBT291 A Pilgrim People

Units: 2 Sessions:

This topic provides competency-based training in working within the doctrine, ethos and polity of the Uniting Church. The topic will consider the following: The Basis of Union of the Uniting Church in Australia; The Apostles Creed and the Nicene Creed; The Westminster Confession of Faith, the Heidelberg Catechism, the Scots Confession, the Savoy Declaration, John Wesley's sermons; The Uniting Church Constitution and Regulations; and Recent Uniting Church Assembly documents regarding ministry and mission.

LIFE, MINISTRY AND MISSION OF THE CHURCH

CMLW083 Caring – Basics of Pastoral Care

Units: 4 Sessions: 13 or in Distance Mode

Class contact: 2 hours per week (on campus or by distance mode)

Aims/Objectives: To provide training in how to discern the needs of a local congregation for pastoral care; distinguish between pastoral care and counseling; analyze critically and reflect theologically on various styles of pastoral care; and understand the historical development of pastoral care from its origins to the present day.

CMLW097 Leadership for Life in a Congregation of the Uniting Church

Units: 6 Sessions: Distance Mode only

Aims/Objectives: This topic is designed for those who are preparing for, or working in, one of the lay ministries which offer leadership in congregations of the Uniting Church in Australia, e.g. a person training to be a Lay Pastor, a person working as or contemplating becoming a Community Minister, a person who is a member of a Lay Ministry Team, or a lay person interested in broadening their range of abilities to work alongside others engaged in ministry in their congregation. The topic offers a self-directed learning program covering all areas of ministry and leadership which a congregation requires to maintain effective ministry in its community, and which have traditionally been exercised by the ordained but which, with increasing frequency, are being undertaken by lay people.

CMLW115 Eldership in the Uniting Church in Australia

Units: 4 Sessions: Distance Mode only

Aims/Objectives: This topic is designed to enhance the knowledge and skills of those who are, or are preparing to be, leaders in their local Uniting Church congregations. Participants do not need to be Elders in order to enrol in this topic.

CMLW125A, 125B, 125C and 125D Guided Study in Ministry

Units: 125A 2 units, 125B 3 units, 125C 4 units, 125D, 6 units

Sessions: 35 hours for 2 units, 60 hours for 3 units, 70 hours for 4 units, or 120 hours for 6 units.

Any one of these topics may be applied in any of the three areas Bible and Theology, Personal Development for Christian Service, or Life, Ministry and Mission of the Church.

Aims/Objectives: These topics enable students to pursue and research a ministry theme or question out of personal interest, and to submit work which demonstrates initiative and the development of specific skills. The focus of the work will be negotiated through an academic adviser, and a designated person, usually from faculty, who is named as mentor.

CMLW152 Project in Ministry

Units: 4 Sessions: Not specified

Semester: Either, working by Distance Mode and attendance at two seminars.

Aims/Objectives: This project is undertaken under the supervision of a faculty member and is directed toward the planning and conducting of an event, activity, or strategy or a pastoral nature at a local level. The student submits a portfolio, including a statement of personal learning outcomes.

CMLW167 Workshop on Lay Preacher Studies

Units: 2 Sessions: 2

Prerequisites: It is assumed participants will be enrolled in, or have completed at least one topic in Lay Preacher Studies.

Aims/Objectives: This workshop focuses on two important topics for Lay Preachers in the Uniting Church: The Theology and Polity of the Uniting Church in Australia and Pastoral Care. Participants will understand the ethos of the Uniting Church and the way in which its theology and polity shape and influence our worship and preaching. In the session on pastoral care participants will reflect on and develop pastoral responses to the issues and concerns raised by people with whom they interact as worship leaders and preachers. This workshop is compulsory for all people who want to become accredited lay preachers in the Uniting Church.

CMLW174 The Living Water of Worship – Worship in the Uniting Tradition

Units: 4 Sessions: 13 or in Distance Mode Not compatible with CMLW222

Aims/Objectives: To provide training in how to plan and lead worship. Participants will gain knowledge of the history, nature and purpose of Christian worship; the liturgies of the Uniting Church; the place of tradition and spontaneity in worship and the place of the creative use of music, drama, visual arts in worship. Participants will demonstrate skills in designing orders of service, writing prayers, developing dramas and maximising the use of the worship space. This topic is required for Uniting Church candidates for Ministry of the Word or Ministry of Deacon who are undertaking the Certificate in Orientation to Ministry.

CMLW175 Being and Speaking the Word: Preaching in the Uniting Tradition

Units: 4 Sessions: 13 or in Distance Mode

Aims/Objectives: To provide training in effective contemporary preaching in the evangelical and reformed traditions. This topic is required for Uniting Church candidates for Ministry of the Word or Ministry of Deacon who are undertaking the Certificate in Orientation to Ministry.

This topic is incompatible with CMLW215

CMLW214 Introduction to Mission: Mission Possible

Units: 4 Sessions: Distance Mode only

Aims/Objectives: Students will gain an overall understanding of the theological and biblical foundations of missions. Emphasis is on the uniting of word and deed in mission and how God's activity in the world creates and maintains the conditions for our being and acting as disciples of the risen, crucified One.

CMLW215 Preaching: God's word in human speech

Units: 4 Sessions: Distance Mode only

Aims/Objectives: This topic is an introduction to sermon preparation and presentation. Students will look at some example sermons and a variety of styles of sermon, as well as approaches to the Bible. Students will also be given insights into the practicalities of preaching.

This topic is incompatible with CMLW 175

CMLW222 Introduction to Worship in the Uniting Church in Australia

Units: 4 Sessions: Distance Mode only

This topic is not compatible with CMLW174

Aims/Objectives: This topic provides a general overview of the Uniting church practice of worship for the Lord's Day. This is a practical course which will introduce you to the UCA liturgical books: Uniting in Worship, The Australian Hymn Book and its supplement Sing Alleluia.

CMLW224 Leadership in a Church Setting

Units: 4 Sessions: Distance Mode only

Aims/Objectives: This topic opens up some diverse dimensions of leadership in a church setting, including Biblical models, visioning, goal setting and problem solving.

This topic is not compatible with CMPD165

CMLW231 Ministries in the Uniting Church

Units: 2 Sessions: Distance mode only

Aims/Objectives: Specifically designed for people doing the Period of Discernment, this topic will look at the variety of ministries available through the Uniting Church. An opportunity to reflect on God's call on their lives.

CMLW237 Youth Ministry – Theology and Strategies

Units: 4 Sessions: Two weekends or Distance Mode

Aims/Objectives: To explore foundations that shape youth ministry – biblical, theological, sociological and psychological. This topic is run over three weekends in the first semester, by a team of experienced youth leaders.

CMLW239 The Psychology of Pastoral Care and the Psychology of the Pastoral Carer

Units: 4 Sessions: 10 or in Distance Mode

Aims/Objectives: To provide training in the skills of understanding and interpreting human interactions encountered in the pastoral caring relationship based on an appropriate psychology of the unconscious.

CMLW248 Introduction to Evangelism

Units: 2 Sessions: 6

Aims/Objectives: To introduce participants to the Biblical, theological and sociological foundation for evangelism today, and to examine in particular the catalysts that enable people to become effective in evangelism.

CMLW249 Supervised Ministry Practice

Units: 12 Pre-requisite: Completion of the ACD Certificate IV in Ministry or equivalent and permission of the college convenor.

Aims/Objectives: To train students in the practice of ministry under supervision by an accredited supervisor. Students will demonstrate skills in developing a learning contract, working to it, and reflecting evaluatively and theologically on their practice of ministry in an agreed setting, and in displaying self-supervisory skills and attitudes.

CMLW253 Listening and Speaking from the Heart

Units: 2 Sessions: 6

Aims/Objectives: Students will learn some essential skills of a pastoral conversation and how to apply them as part of a visiting ministry. The topic will explore the special features of visiting someone in their own home, in a hospital environment and/or an aged care facility.

CMLW258 The Thriving Church B

Units: 2 Sessions: 6

Aims/Objectives: To provide training in: understanding recent thinking and practice about missional leadership and ministry teams in congregations; identifying mission emphases in relation to demographic, cultural and lifestyle sub-groups in a community; identifying strengths and gifts in congregations in relation to determining missional emphases.

CMLW260 Hear our Praises: Music for Worship

Units: 2 Sessions: Weekend intensive

Aims/Objectives: To explore the selection and use of contemporary music in Christian worship and the organisation and leadership of music in congregations. Participants will explore various styles of music for worship.

CMLW261 Xtreme Community

Units: 2 Sessions: Distance Mode only

Aims/Objectives: To explore the nature, purpose and leadership of small groups for Christian discipleship with youth and young adults.

CMLW263 Uniting Church Sacraments for Lay Presiders

Units: 4 Sessions: Distance Mode only

This topic is not compatible with CMBT243

Aims/Objectives: Provides an understanding of the sacraments founded in the Basis of Union and the practice(s) of the Uniting Church, and touches on the historical theological traditions contributing to this understanding. Outlines the orders of service for the sacraments of baptism and eucharist, and describes the discipline and accountability operating within the Uniting Church for presiders.

CMLW264 Worship and Preaching in Aged Care Settings

Units: 2 Sessions:

Aims/Objectives: This topic provides training in how to prepare and lead Christian worship in aged care settings, including: principles and foundations of Christian worship and preaching; liturgy, ritual and guidelines specific to the worshipping community, including the seasons of the liturgical year; communication skills relevant to conducting worship and preaching in an aged care setting; principles of adaptation to special circumstances of ministry among people with differing capacities, backgrounds and traditions.

CMLW265 Pastoral Care Issues in Aged Care Settings

Units: 4 Sessions:

Aims/Objectives: This topic provides training in: identifying issues of pastoral significance in the lives of older men and women; developing appropriate best practice pastoral responses to specific situations; making prudential judgements about the need for, and the nature of, pastoral intervention.

CMLW266 Documentation in Aged Care Settings

Units: 2 Sessions:

Aims/Objectives: This topic provides training in the regulations that govern the provision of care in residential aged care facilities, and considers models of documentation developed by practitioners in providing pastoral care.

CMLW267 Challenges and Processes at the End of Life

Units: 6 Sessions:

Aims/Objectives: This topic provides training in issues of dementia in aged persons from theological, theoretical and practical perspectives. Students will be given theoretical and practical exposure to issues of dementia in aged persons; theology of the person as it relates to dementia; communicating with people with dementia; palliative care, death and dying in residential care facilities.

CMLW271 Professional Ethics in Ministry Settings

Units: 2 Sessions:

Aims/Objectives: This module provides competency based training in professional ethics for persons engaged in Christian ministry, including professional responsibilities, accountability, duty of care, boundaries and ethical decision-making.

CMLW272 Orientation to the Ethos and Ministry Practice of the UCA

Units: 4 Sessions: Distance mode only

Aims/Objectives: This module covers competencies applicable to all Pastors regardless of their specific role, as these relate to the exercise of ministry in an appropriate and informed way that conforms to the ethical and professional expectations of the councils of the church.

PERSONAL DEVELOPMENT FOR CHRISTIAN SERVICE

CMPD053 Psychology and the Spiritual Journey

Units: 2 Sessions: 7 or in Distance Mode

Aims/Objectives: To train participants how to identify different forms of spirituality and temperament. Knowledge will be gained about the relationships of psychology, religious experience and spirituality.

CMPD061 Ministry Practice Project

Units: 8 Sessions: Intensive 12 weeks within 20 week period

Prerequisite: Although not compulsory, completion of CMLW 188 Developing Missional Churches is recommended.

Aims/Objectives: To provide training in practical ministry in a local setting. Participants will learn how to draw up a learning contract, work in a ministry area, draw benefit from supervision, reflect and learn from the experience, and submit a report on learning gains through the ministry experience.

CMPD087A Ecumenical Spiritual Directors Formation Program – Part 1

Units: 12 Sessions: 26

Pre-Requisite: Interview with two references. Experience of receiving spiritual direction is essential. Evidence of substantial background in Spiritual Formation is required.

Aims/Objectives: This program provides competency based training in the ministry of spiritual direction. Participants will learn that the role and action of God is crucial to the spiritual direction enterprise. They will learn the value of reflection in this discipline and will gradually gain confidence as spiritual directors. This program incorporates a wide variety of topics: personal prayer/sharing, exercises in active listening, input on theory and practice of spiritual direction,

basic psychology, religious experience in the Christian tradition, presentation of focusing papers/verbatim, peer-group supervision.

CMPD087B Ecumenical Spiritual Directors Formation Program – Part 2

Units: 12 Sessions: 26

Pre-Requisite: Completion of CMPD087A plus interview with the team.

Aims/Objectives: This topic builds on and continues the aims and objectives of CMPD087A

CMPD089 Christian Prayer: The Practice of Spirituality

Units: 4 Sessions: Distance Mode only

Aims/Objectives: This topic will introduce you to some prayer and spiritual exercises as taught by Christian spiritual teachers in both the Eastern and Western traditions. It is intended as a very practical course and you will get the best out of it by setting apart some time for prayer and meditation.

This topic is incompatible with CMLW193

CMPD094 Youth Ministry Project

Units: 4 Class contact: by negotiation

Aims/Objectives: To give participants active experience in aspects of youth ministry and to enhance their skills in reflecting theologically and personally on that experience.

CMPD159 Leaders – Visionaries, Pastors, Managers or Prophets

Units: 2 Sessions: Weekend intensive

Aims/Objectives: To assist leaders to understand various approaches to leadership in various contexts, to have a deeper understanding of their own leadership gifts and preferences, and to gain increased ability in responding to people and situations.

CMPD164 Aged Ministry Project

Units: 4 Sessions:

Aims/Objectives: This topic gives students active experience in aspects of ministry among aged people and enables them to enhance their skills in reflecting theologically and personally on that experience.

CMPD165 Developing as a Leader

Units: 4 Sessions: Distance Mode only

This topic is not compatible with CMLW224

Aims/Objectives: This topic opens up some diverse dimensions of leadership, as this is exercised in a church setting. It compares situational and servant leadership styles, and applies their understandings in analysing examples of leadership, including that of the individual student. It enables learners to discern needed improvements in their own operation as leaders and to develop a professional discipleship program for personal goals, with an emphasis on conflict resolution.

CMPD166 Orientation to Aged Care Ministry

Units: 4 Sessions:

Aims/Objectives: This module provides competency-based training in how to observe and reflect theologically on the practice of ministry, particularly among aged people. Participants will develop skills in observing, enquiring, and reasoning and in describing the nature of ministry in theological terms. Knowledge will be gained about professional values as well as human needs to be encountered.

PUTTING IT ALL TOGETHER

Courses, focus areas and their availability in 2010

The following course focus areas form part of the accredited Certificates in Ministry program. Some focus areas are no longer available, as identified below. However students may be able to complete course requirements during 2010 in their chosen focus area and be eligible to graduate.

These courses and focus areas will not be available after 2010. Students who do not complete their chosen course and focus area will be able to transfer to the new courses with full credit. Advice about transition arrangements into the new courses will be provided.

If you are uncertain about completing your course and would like assistance, contact Uniting College or the ACD office.

Focus areas in 2010

Certificate IV in Ministry
Pastoral Ministry
Spiritual Direction

Certificate III in Ministry
Ministry Foundations

Certificate II in Ministry
Bible and Theology
Lay Preacher Studies
Pastoral Care
Worship Leading
Youth

Focus areas no longer offered

Certificate IV in Ministry
Christian Life Studies – “Take a Year “ Program

Certificate III in Ministry
Bigger Faith, Bigger Mission
Orientation to Ministry – The Living Waters Program

Certificate II in Ministry
A Big Enough Faith
Adult Faith Education
Basic Catholic Theology
Children
Feminist Studies
Spirituality for a New World

Certificate I in Ministry
Pastoral Liturgy
Spirituality for Living
Toward a Big Enough Faith

CERTIFICATE IV IN MINISTRY

The Certificate IV in Ministry can be completed full-time in one academic year. Two focus areas are available: Pastoral Ministry; and Spiritual Direction.

The Certificate IV in Ministry has exit points at Certificate I, II or III. See below for information about the requirements for each exit point.

Certificate IV in Ministry (Pastoral Ministry)

Units required: 40

The Certificate IV in Ministry (Pastoral Ministry) may be completed on a full-time basis in one academic year or longer on a part-time basis. It is designed to provide participants with a broad grounding in ministry studies in all three of the streams in the Certificates program. It provides the first half of the Diploma in Pastoral Ministry and is a prerequisite for entry to the Diploma course. Students who apply to receive the Certificate I, II, or III awards in this program may be granted

credit from these awards for up to one third of the units required for the Certificate IV (Pastoral Ministry).

The selection of topics will require consultation with the academic advisor in the student's affiliated ACD college. A stream of study in aged care is also available for internal mode, developed with the support of the Gordon Symons Memorial Fund.

Bible, Theology, Heritage	Personal Development for Christian Service	Life, Ministry and Mission of the Church
12 units core topics*	8 units core topics*	16 units in four areas of ministry*
Plus 4 more units from any area, in consultation with the academic adviser.		

*Note: Approved by student's affiliated college

Certificate IV in Ministry (Spiritual Direction)

Units required: 40

The Certificate IV in Ministry (Spiritual Direction) is a two-year part-time program that aims to prepare aspiring spiritual directors for this ministry. Those wishing to participate need to have had the experience of receiving spiritual direction themselves over a period of time. A personal interview with the directors of the program plus two references are necessary. Candidates will need to demonstrate substantial background in Spiritual Formation.

This is an experiential program whereby participants learn how to be spiritual directors by the actual practice of spiritual direction for two hours each week. Each student will have a supervisor who closely monitors all practical work.

The selection of topics will require consultation with the convenor of the program and the academic advisor in the student's affiliated ACD college.

Bible, Theology, Heritage	Personal Development for Christian Service/ Life, Ministry and Mission of the Church
12 units as follows: Biblical Studies – 4 units Theology – 4 units History of Spirituality – 4 units	24 units as follows: Formation Programs I and II – 24 units CMPD087A and CMPD087B
4 units in elective topics selected in consultation with the academic adviser	

EXIT AT CERTIFICATE III IN MINISTRY

The Certificate III in Ministry can be completed on a full-time basis in 3 terms (approximately 20 weeks) or over a longer period on a part time basis. One focus area is available: Ministry Foundations.

Certificate III in Ministry (Ministry Foundations)

Units required: 30

This Certificate is designed for people who wish to establish a firm grounding for present or future pastoral ministry. The program includes introductory and foundational topics in the areas of Ministry, Bible (Old and New Testaments), Theology, Liturgy and Spirituality. An integrating aspect of the program will be found in the Practicum, which will be directed towards a specific area of ministry.

This program should be of benefit to those who are involved in, or hope to be involved in, pastoral ministry in differing situations - parish/congregation, school, hospital, chaplaincy etc.

There are five areas of study involved - Ministry, Bible, Theology, and Spirituality and Liturgy.

A Practicum of either 4 units or 8 units value is required, as indicated below. It will be directed towards an area of the student's ministerial interest after consultation between the student and the respective academic adviser of the particular ACD college in which the student is enrolled. The Practicum will be supervised by a member of faculty of that college.

The selection of topics will require consultation with the academic advisor in the student's affiliated ACD college.

Bible, Theology, Heritage	Personal Development for Christian Service	Life, Ministry and Mission of the Church
8 units of core topics in approved* areas	4 units of core topics in approved* area/s	4 units core* topics and 4 or 8 unit practical project
Plus 6 or 10 units of elective topic/s from stream/s specified by affiliated college		

*Note: Approved by student's affiliated college

EXIT AT CERTIFICATE II IN MINISTRY

The Certificate II in Ministry can be completed on a full-time basis in one semester (13 weeks) or over a longer period on a part-time basis. The following focus areas are available: Bible and Theology; Lay Preacher Studies; Pastoral Care; Worship Leading; Youth.

Certificate II in Ministry (Bible and Theology)

Units required: 20

This Certificate provides a basic program in biblical studies and theology for lay people seeking to prepare themselves for adult studies leadership, faith development and ministry tasks. The program offers a continuing education opportunity for Lay Preachers.

The selection of topics will require consultation with the academic advisor in the student's affiliated ACD college.

Bible, Theology, Heritage	Personal Development for Christian Service	Life, Ministry and Mission of the Church
18 units approved* topics as follows: Bible 8 units Theology 8 units Heritage 2 units		
2 unit elective topic from stream specified by affiliated college		

*Note: Approved by student's affiliated college

Certificate II in Ministry (Lay Preacher Studies)

Units required: 24

This Certificate is offered to students undertaking the topics set down by the UCA, SA Synod's Education for Ministry Committee for the ministry of Lay Preacher. Each topic is compulsory. The selection of topics will require consultation with the academic advisor in the student's affiliated ACD college. The Certificate II in Ministry (Lay Preacher Studies) is recognised as a "professional certificate". The granting of the certificate does not jeopardise a student's units in regard to other Certificates.

Bible, Theology, Heritage	Personal Development for Christian Service	Life, Ministry and Mission of the Church
14 units of core topics in approved* areas		10 units of core topics* including Workshop (internal mode)

*Note: Approved by student's affiliated college

Certificate II in Ministry (Pastoral Care)

Units required: 20

This course is designed for lay people who are elders or pastoral visitors in a local church or community setting. The topic Caring – the Basics of Pastoral Care (CMLW 083) will be a prerequisite to Caring – Part II (CMLW 084). The course offers insights into some important counselling skills and problem solving strategies.

The selection of topics will require consultation with the academic advisor in the student's affiliated ACD college.

Bible, Theology, Heritage	Personal Development for Christian Service	Life, Ministry and Mission of the Church
4 units core topics*	4 units core topics*	12 units core topics*

*Note: Approved by student's affiliated college

Certificate II in Ministry (Worship Leading)

Units required: 20

This Certificate is designed for lay people who are testing or developing a ministry in the preparation and leadership of worship. It will provide theological and biblical foundations for their ministry.

A person holding this Certificate would be required, if seeking accreditation as a Lay Preacher in the UCA, to undertake the further topics as outlined under Certificate II in Ministry (Lay Preacher Studies) and then submit to the practical tests and trial services required by the Lay Preachers' Committee of their Presbytery. The selection of topics will require consultation with the academic advisor in the student's affiliated ACD college.

Bible, Theology, Heritage	Personal Development for Christian Service	Life, Ministry and Mission of the Church
12 units core topics*		4 units core topics*
4 elective units from any area selected in consultation with the academic adviser.		

*Note: Approved by student's affiliated college

Certificate II in Ministry (Youth)

Units required: 20

Local volunteer youth leaders and workers will find that this Certificate will expand their grasp of the biblical, theological and missional foundations for youth work. Units are gained in practical work in the local situation.

The selection of topics will require consultation with the academic advisor in the student's affiliated ACD college.

Bible, Theology, Heritage	Personal Development for Christian Service	Life, Ministry and Mission of the Church
8 units of core topics in approved* areas	4 units in CMPD 094 Youth Ministry Project	4 units in CMLW 237 Youth Ministry – Theology and Strategies
4 units of elective topic/s from stream/s specified by affiliated college		

*Note: Approved by student's affiliated college

DIPLOMA OF PASTORAL MINISTRY

Units required: 40

Applicants for entry to the course of study leading to the Diploma of Pastoral Ministry must have completed the ACD Certificate IV in Ministry or equivalent. The Diploma may be completed in one year of full-time study or over a longer period on a part-time basis.

The selection of topics for the Diploma of Pastoral Ministry will require consultation with a student's academic advisor.

Bible, Theology, Heritage	Personal Development for Christian Service	Life, Ministry and Mission of the Church
8 units in elective topics in approved* area/s	8 units in elective topics in approved* area/s	8 units in elective Topics in approved* area/s
12 units Supervised Ministry Practice <i>and</i> 4 units of approved* electives <i>or</i> 8 units Ministry Practice Project <i>and</i> 8 units of approved* electives		

**Note: Approved by student's affiliated college*